

Semi Private Lesson

Beginners Japanese Course

*Daily
Conversation*

Easy Writing & Reading!



- ◆ Semi-private lesson and admission anytime
- ◆ Japanese-English materials will be used

1. Course Contents

This course gives the beginners a solid grounding in all four language skills - listening, speaking, reading, and writing -. Packed with easy-to-understand grammar explanations, a variety of exercises full of illustrations, and scenes taken from everyday life, the lessons will have you enjoying those often tedious beginning stages and will enable you to acquire a well-balanced communication ability in elementary Japanese.

2. Admission

Anytime

3. Applicability

Residents of Japan, or holding proper visa for Japan (For non-residents, proper entry permit shall be arranged by himself/herself.)

4. Necessary Documents

Application Form	1
Photo (4 x 3cm)	2
Copy of Passport & visa	1 each
Copy of Alien Registration Certificate	1
Guarantee Letter (if applicant is under 18 years old.)	1

5. Payment Condition

Total amount of fees shall in principle be paid by one week before the course starts, or within one week after acceptance of application.

6. Cancellation

- ★ If the cancellation made before the course start, all fees except admission fee will be reimbursed.
- ★ If the cancellation made after the course started, 20% of tuition of remaining lessons (maximum ¥50,000) shall be paid as a cancellation fee. The balance will be

7. Absence

- ★ If want to absent from the class, students shall report to the school or teacher by 16:30 one day before the class. Replacement of the lesson can be made upto 3 times per unit.
- ★ In case of sickness, contact the school or teacher soonest possible. No replacement of the lesson and no refund will be granted for such last minutes cancellation.
- ★ If the class was cancelled by the school, the replacement of the lesson will be made on other alternative day.

8. Course/Day/Hour/Tuition

Course Name	Beginners Japanese Course = Semi Private Lesson =
Term	No Limit
School Hours	Minimum 2 Hours Lessons A Day & Minimum 50 Hours as One Unit From 13:00 till 18:00
Day of Class	Your Choice during MON~ FRI (need to fix) except Public Holidays & School Holidays
Lesson Style	School or Online (e-learning) Lesson
Admission Fee	¥ 30,000
Tuition per Unit	¥ 125,000 (1 Unit/50 Hours) ¥ 200,000 (2 Unit/100 Hours)
Material Fee	Actual
Material Fee	• The teacher may not be same every lesson. • School Hours are subject to teachers' availability.

9. Bank Information

Name of Bank	みなと銀行 本店営業部
Account No.	普通 1 8 0 6 6 0
Account Account	カ) クラークキョウイクケンキュウカイ



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